

Government e-Procurement System

Tender Input Form-CPPP

(for ePublishing)

TENDER INPUT FORM

Information required by Tender Cell:

Tender User Name & Desination	H K SHARMA AM(CS)A&PUR	Contact No	0535-2287459
		Local Email	Centralpurchase@rbi.in
Tender Ref	RB/CS/PLG/19-20/22	Tender Date	28-08-19

Note :

Pl. **do not use special characters in any field** as these characters are not allowed to enter in the actual ONLine Form. **e.g. & and Colon(:)** but Comma(,), slash (/), bracket (), dot(.) and dash (-) can be used. **Fields marked * are mandatory to fill.**

Information Required to fill the online tender form :

(A) Basic details:

1	Tender Reference No. / Tender ID *	RB/CS/PLG/19-20/22
2	Tender Type * (Open / Limited / EOI / Auction/ Single)	LTD
3	Form of Contract * (Buy / Supply / Piece Work / Lump-sum / Multi Stage / Fixed Rate / Turn-key / Works / Sale / Item Rate / Rate Contract)	work
4	No. of Covers * (1 / 2 / 3 / 4)	1
5	Tender Category * (Goods / Services / Works)	Services
6	Account Type Head * (State Government Funded / Central Government Funded / Others)	OTHERS
7	Payment Mode * (Offline / Online)	Offline
7a	If Offline : As Per Tender Document, Not Applicable DD-Demand Draft, BG -Bank Guarantee BC-Bankers Cheque, SS -Small Savings Instrument ACG-67 Receipts, Personal Cheque , FDR, RTGS / ECS / NEFT	Not applicable

(B) Cover details:

	No. of Covers	Cover Type	Contents
1	Single Cover (Fee/Prequal/Technical/Financial)	01	Enquiry
2	Two Covers (a) Fee/Prequal/Technical		

	(b) Financial		
3	Three Covers (a) Fee (b) Prequal/Technical (c) Financial		
4	Four Covers (a) Fee (b) Prequal (c) Technical (d) Financial		

(C) NIT Document (Attached files should be in Word and Excel only)

S No.	File Name	Document Description	Type	Size
1	RB/CS/PLG/19-20/22	NIT	Word	

(D) Work / Item Details:

1	Work / Item Title *	work
2	Work / Item Description *	Job contract for maintenance Of ceiling fan/geyser etc in VIP area
3	Pre-qualification Details	NA
4	Product Category * (select from the provided list only)	Others
4a	Product Sub Category *	NA
5	Contract Type * (Tender / Empanelment / Rate Contract)	Tender
6	Tender Value * (INR / US /EUR)	164400=00
7	Bid Validity days * (120 / 90 / 60 /30) If other, specify	90 Days
8	Calendar Completion / Delivery Period in Days	30 Days
9	Location Detail of Work / services / items *	Raebareli
10	Pin code	229010
11	Pre Bid Meeting * (Yes / No), If Pre Bid Meeting is Yes	No
11a	Pre Bid Meeting Place *	NA
11b	Pre Bid Meeting Address *	--
12	Bid Opening Place *	Raebareli

13	Tenderer Class * (As per tender document / NA)	NA
14	Inviting Officer *	--
15	Inviting Officer Address with Phone and email: *	----

(E) Fee Details:

1	Tender Charges:	
1(a)	Tender Fee	Nil
1(b)	Processing Fee	Nil
1(c)	Surcharges	Nil
1(d)	Other Charges	Nil
1(e)	Tender Charges Payable To *	Nil
1(f)	Tender Charges Payable At *	Nil
2	EMD Fee details:	
2(a)	EMD Fee (Fixed / Percentage)	5000=00
2(b)	If EMD Fee is Fixed then EMD Amount: If EMD Fee is Percentage then EMD Percentage %	5000=00 Nil
2(c)	EMD Exemption Allowed (Full / Partial / None)	Full
2(d)	If EMD Exemption Allowed is Partial, then EMD Exemption Percentage %	--
2(e)	EMD Fee Payable To *	ITI LTD
2(f)	EMD Fee Payable At *	RAI_BARELY

(F) Critical Dates:

SI No		Dates (DD/MM/YY)	Time (HH:MM)
1	Publishing Date	28-08.2019	16.00
2	Document Sale / Download Start Date	28-08.2019	16.00
3	Document Sale / Download End Date	11.09.2019	16.00
4	Seek Clarification Start Date	28-08.2019	16.00
5	Seek Clarification End Date	11.09.2019	16.00
6	Pre Bid Meeting Date	--	--
7	Bid Submission Start Date	28-08.2019	16.00
8	Bid Submission End Date	11.09.2019	16.00

9	Bid Opening Date	12.09.2019	15.00
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(G) Uploading the Tender documents;(only pdf,jpg,xls & rar files allowed)

S No	File Name	Document Description (NIT / Tender / BOQ / Additional)	File Type	Size
1	RB/CS/PLG/19-20/22	Tender	Pdf	--
2				
3				
4				
5				

Note: Pl. use some prefix to the **file name** which can indicate the category it belongs to.
e.g.

NIT_XXXXX / Tender_XXXXX / BOQ_XXXXX / Addl_XXXXX, where XXXXX is 'Actual file name'

G R GUPTA
Asstt.Engr(CS)A
0535-2287002

H K SHARMA. AM(CS)A&PUR
0535-2287459

Prepared by:
Name/Designation
(with Phone No.)

Approved by:
Name/Designation
(with Phone No.)

A- (If, Tender Category is **Goods** , choose from the following options available only)

Aviation Computer-Data processing Computer H/W Computer Manpower Computer S/W Electrical Work / Equipment Electronics Equipment Food products Furniture / Fixture Gold and Silver coins / Bars Hiring of goods Hiring of vehicles Maintenance contracts	Mechanical Engineering Items Medals, Corporate mementos / Plates Medical Equipments / Waste Metal Plates Miscellaneous goods Non dietary items Pipes and pipe related activities Sports goods / Equipments Sugar and allied products Uniforms / Curtains / Clothes UPS Others
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B- (If, Tender Category is **Works** , choose from the following options available only)

Access Control System Adhesives Agricultural or forestry Architecture / Interior design Audio-Visual Equipment Cargo / container Ceramics Chemical / Minerals Civil Work Coal Construction Documentary film / Video film Electrical Works Entertainment / Musical instruments Explosive Government stock / Security Gypsum House keeping / Cleaning Industrial / Medical gas Information technology Iron / Steel materials Land / Building Machineries Marine works Metal fabrication	Metals Minigs Miscellaneous Nobard and rural roads Non explosive Oil / Gas packaging Pesticide Plant protection input Power / Energy projects / Products / Services Publishing / Printing Pumps / Motors Repair and Maintenance Repair works Scrap / disposables Security system Shipping / Transportation / Vehicle Solid Waste Management Stationery Stones Support / Maintenance service Surgical and sutures Survey Textile Warehouse Water Equipments / Meter / Drilling / Boring
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C- (If, Tender Category is **Services** , choose from the following options available only)

Aids and appliances for the disabled	House Keeping
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<p>Air Compressor Air Conditioner Automatic Bus Washing Machine Bearings Bio-Fertilizer Production Material Bus Body construction Catering Services Consultancy Crane Services Fire and Safety Handy Craft Hotel / Catering</p>	<p>Jute Product Marine Services Medicines Miscellaneous Services Network / Communication Equipments Plant Protection Equipment Solar Water Heater Stationery Items Supply, Erection and Commissioning Survey and Investigation Services Weighing System</p>
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BILL OF QUANTITY
ANNEXURE-1

-Ref. No. RB/CS/PLG/2019-20/22

Date: 28/08/19

Sub: Job contract for the electrical maintenance in VIP area (like ITI House, Antwerp Sadan ,Guest House ,Officers Club, Hospital, Sports Club, Annexy Building , Barat Ghar, Sewerage pump etc.) of ITI township including ceiling fan and geysers.

Sl. No.	Description	Qty	Unit	Rate (Rs) per Job	Amount (Rs)
1.	<i>As per complaints received from the VIP area for Ceiling fans / geysers, one electrician and helper will attend the registered complaints and if required they will dismantle/ lower down the fans/ geysers and will bring back to township, store, work shop for its repairing</i>	300			
2.	<i>Repaired appliances (fans, geysers etc) carrying back to the reported quarters/ places as and where needed to reinstalled.</i>				
3.	<i>Carrying the ladder and other supporting tools to execute the said work.</i>				
4.	<i>Electrician along with helper will attend and rectify the reported faults for no supply in VIP building. Rectification / replacement of DP/ SPN/ TPN/ MCB etc of VIP area. Replacement of faulty chokes/ tube lights and other light accessories of VIP buildings.</i>				
5.	<i>Tracing and locating the phase/ neutral faults if needed in VIP buildings for smooth functioning of electrical appliances. Other miscellaneous works as per our requirement in the township/ residential quarters/ overhead lines.</i>				
6.	Total				

One electrician along with helper should remain in our office from 9 A.M. to 5 P.M. to accomplish the work. It may be treated as a one job for one day.

A M (CS) A & PUR

ITI LTD RAEBAREL

TENDER ENQUIRY

Ref:RB/CS/PLG/2019-20/22

Date : 28/08/19

To,

M/S -----

Sub :Job contract for maintenance of ceiling fan /geyser etc in VIP area

Dear Sir,

Sealed tender are invited for above stated work as per bill of quantity, terms and conditions

Technical specification etc. are specified in tenders documents enclosed herewith for your

Reference .Tender should be furnished in sealed envelope addressed to undersigned duly

Super scribed with tender no. and due date of submission so as to reach ITI Ltd Rae barely

Within scheduled date and time of tender submission

(1) Scope of work : As per BOQ enclosed as Annexure – I

(2) Terms of payment: 100% payments will be made after successful completion

Of work .However running payments may also be accepted

On pro-rata completion of work if desired

(3) Completion of work: One year from the date of issue of work order

(4) L d clause: It will be implemented as per rules

(5) Earnest money deposit: Rs 5000.00 must be submitted along with tender in the

Form of demand draft in favor of ITI Ltd Rae-barely payable at Rae-barely

Failing which the tender is liable to be rejected . EMD is refundable of the unsuccess-

Essful bidders

(6) Agreement to contract should be submitted on stamp of RS 100.00 with in a

Weak after the award of work order

(7) All tools should be arranged by contractor for execution of the work.

Conti.

*(8) IN case of any accident during work by your technician /workman in ITI Ltd
Campus , ITI will not take any liability &responsibility .You will be solely responsible*

For the same

*(9) Tenderian are requested to visit the site & asses the scope of work before
submitting the tenders*

(10)Taxes It will be implemented as per rules

(11)Date of submission of tender: 28-08-19

(12) Date of opening of tender : 11-09-19

You are requested to submit your offer accordingly as scheduled.

Thanking you

Your faithfully

For ITI Limited

H K SHARMA

AM(CS)A&PUR

BILL OF QUANTITY
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