

ITI LIMITED,RAE BARELI  
( A Govt. of India Undertaking )  
Doorbhash Nagar, Rae Bareli-229010  
(GST IN Regn. No. : 09AAACI4625C1ZX w.e.f 01.07.2017 )  
Grams: Doorvani Fax No.0535-2202454 Phone : 0535- 2287275

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E-mail : [centralpur\\_rbl@itilt-d.co.in](mailto:centralpur_rbl@itilt-d.co.in)

TO :- M/S-

PURCHASE ENQUIRY NO-  
GQM11D003LR DTD 22-04-19

(Please quote this in all correspondences)

Please quote your prices and Delivery for the following items:

DUE ON DTD:-07.05.19

| Sl.No | Description                               | Qty.Required     | Delivery Sch.                                     |
|-------|---|------------------|---|
| 1.    | <b>CAP-HEMATINICS<br/>PACK:-1X15 CAPS</b> | <b>30000 NOS</b> | <b>50 %<br/>JUNE/JULY- 19<br/>&amp; 50%NOV-19</b> |

- Note :
- 1- Also enclose your latest price list applicable to Govt. hospital / institutions please.
  - 2- Please quote basic rates +taxes separately.
  - 3- The quotation recived on due date will be opened on next working day at 11.00 A.M.

INSTRUCTIONS-(Please read carefully )

1. Against different enquiries quotation should be submitted in separate covers . Late quotations are liable for rejection.
2. The prices quoted must be valid for at least 90 days from the due date. The offer should clearly indicate the basic price, Excise duty percentage, freight, GST will be payable . Excise duty as applicable against documentary proof only.
3. Relevant technical literature etc. should accompany the offer.
4. The offer must be submitted in a SEALED COVER SUPERSCRIBED WITH our enquiry No. & due Date .
5. Time IS THE ESSENCE OF CONTRACT and the materials against the purchase order arising out of this enquiry must be delivered by the supplier according to the delivery schedule indicated in the purchase Order. In case of any change, the supplier should inform us in advance and obtain our approval to the revised delivery schedule. Should the supplier fail to deliver the materials or part thereof as per the agreed delivery , schedule we shall be entitled at our option either to recover from the supplier , liquidated damages a sum of amount not supplied in time shall be deducted for every 0.5% per week for 1st. four weeks and @ 0.7% per week thereafter for delayed period & Samples when called for ,should bear the suppliers seal and proper identification marks.
6. The offer should be submitted in duplicate and the duplicate copy must not contain prices.(The offer must be submitted separately for commercial bid and technical bid).
7. Incase of ordering, payment will be made within 60 days from the date of receipt of materials, subject to their acceptance.
8. ISI spec. no. according to which the material will be supplied must be indicated clearly .
9. Drawing and specifications sheets annexed with this enquiry, if any ,must be returned along with the offer/denial.
10. Brand name/make of the items if any, must be indicated .
11. If you are registered as a Small Scale Industrial Unit , please indicate your registration no., send a photostat copy of the certificate.
12. Incase you have rate contract with DGS & D for the item, kindly send a copy of same along with your acceptance of rate contract rates.
13. Company reserves the right to reject the lowest tenderer /any tenderer without assigning any reasons .In such a case company`s decision shall be final.

Yours faithfully,  
For ITI Ltd

AM(CP)CS

